December 4, 2023

To all members of ACHA in Ohio:

Enclosed is an application for the Lois Wells Annual Award (formerly known as the Mini-Grant) from the Ohio College Health Association (OCHA). This year, the OCHA board will present a $2,000 award.

This money is awarded to a college or university submitting an educational, promotional, or research based proposal that meets a campus need in an innovative way. OCHA Board members review the proposals and the award will be announced in Spring 2024.

Please complete the application and submit it to Brandy Reeves-Doyle [reevesbn@miamioh.edu](mailto:reevesbn@miamioh.edu) no later than January 31, 2024. This funding is to be used during the 2024-25 academic year. All applicants must be a member of the American College Health Association for eligibility in the award process; this status must be indicated in the application. Indirect and overhead costs are not permissible expenditures under this award.

Institutions receiving the award must report back to the OCHA Board at some point in Spring 2025, usually at the OCHA Annual Meeting, although the report is to be determined. More information will be provided to the awardee.

The application may be downloaded by visiting the OCHA web site.

Please direct any questions to Brandy Reeves-Doyle [reevesbn@miamioh.edu](mailto:reevesbn@miamioh.edu).

**Application for 2023-24 Academic Year**

**Funding to be used during the 2024-25 Academic Year**

|  |  |
| --- | --- |
| Date |  |
| Principal Investigator |  |
| College/University |  |
| Health Service Name (if applicable) |  |
| Address |  |
| Telephone number |  |
| PI email |  |
| Contact person/phone |  |
| ACHA identification # (indicate if institutional or individual) |  |

|  |  |  |
| --- | --- | --- |
| OCHA requested funding (up to $2,000) | University contribution (if applicable; not required) | Total funding |
|  |  |  |

Classification:

\_\_\_ Educational

\_\_\_ Promotional

\_\_\_ Research

\_\_\_ Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Educational: Purchase/provide health-related educational materials.

Promotional: Provide health-related marketing concerning health care facility services and/or other health-related issues.

Research: Supplemental cost of health-related research activities.

Other: Equipment, public service, etc.

If funding is being requested for a program, please indicate proposed start/end dates:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of Primary Investigator

**Instructions**

1. Return the completed form to Brandy Reeves-Doyle [reevesbn@miamioh.edu](mailto:reevesbn@miamioh.edu) by January 31, 2024.
2. Please allow eight to ten weeks for processing and a Board decision. The winner for the 2023-24 Academic Year will be officially acknowledged in Spring 2024.
3. You will be notified by email if you were selected as the awardee.
4. Printed materials should include the statement: “Funding provided fully or in part by the Ohio College Health Association.”
5. All applicants must be an ACHA member for eligibility in the award process.
6. Award recipients are expected to provide a presentation detailing their project in Spring 2025, possibly during the OCHA Annual Meeting.

**Funding Description/Program Abstract**

***Please summarize information about the program.***

General information:

Objectives:

Purpose:

Priority population:

Range of services project will provide:

Budget (you may include a separate spreadsheet)

Reviewed by OCHA Board and Officers