

## ACHF Kathy Mac Scholar Funding Opportunity

### GUIDELINES

- Funding is to be used exclusively for conference expenses to attend the ACHA Annual Meeting. Final funding decisions are made by the ACHF Board of Directors.
- Funding will be open to nurses and nurse practitioners who want to attend the ACHA Annual Meeting. Preference will be given to a first-time attendee.
- Eligible applicants must be either an Individual Member or a Representative of a Member Institution (RMI) of an ACHA Member Institution.
- Funding will cover a **portion** (maximum of 50%) of travel, hotel costs and meeting registration fees. The hotel fee is based on half of the double occupant rate. For example, if the hotel is \$200 per night divided by 2 would be \$100. Half of the \$100 would be covered by award funding.

A fixed amount will be awarded. The award amount will be determined by the ACHF Board of Directors. Expenses for meals will not be covered.

- The individual will be responsible for any remaining conference expenses not covered by ACHF funding. Applicants will be asked to confirm their sources of funding for any remaining conference expenses not covered by ACHF funding (e.g., institutional support, personal support, or both).
- The selection process will be competitive.
- Interested individuals will complete the application form. Applicants will submit an itemized budget with the application form. The application must be submitted online. Please see <https://annualmeeting.acha.org/> for Annual Meeting hotel and registration fees.
- Applications will be evaluated on scholarly effort to answer the questions on the application: need for funding, value of the conference personally and professionally, and outcomes for the institution and the field of college health.
- Applicants will obtain approval from the Student Health & Well-being Center Authorizing Director who will be required to sign the application form.
- Funding will be issued to the award recipient upon receipts of expenses.

#### **Awardee(s) will be required to:**

- Attend the ACHF Donor and Awardee Breakfast during the ACHA Annual Meeting. During the breakfast awardees will be invited to the podium to talk briefly about themselves, goals and favorite sessions at the Annual Meeting.
- Provide a written evaluation of the awardee's Annual Meeting experience that could be published in the ACHF Impact Newsletter and on the ACHF webpage or in other ACHA publications (due before July 31).
- Awardee(s) will be expected to become involved in a health center project or a health-related project on their campus following the meeting.