

**AMERICAN COLLEGE HEALTH ASSOCIATION (ACHA)  
BOARD OF DIRECTORS  
POLICY AND PROCEDURE  
(BOD P/P)**

BOD P/P Number:	2006-1	Date Established: February 4, 2006	
		Date Revised: November 9, 2012 January 4, 2023	
Reference:	BOD Bulletin Board Vote	Term:	1 Year
			2 Years
		X	Indefinite

BOD P/P Title:	<b>COMPENSATION TO MEMBERS</b>
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BOD Authority:	ACHA Bylaws, Article VIII, Section 1.
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Purpose:	To set forth a policy that describes the voluntary nature of ACHA members' work/contributions for and on behalf of the Association, and describe when, on an exception basis, it is appropriate for the Association to financially compensate members for their work.
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Policy:	<p>The American College Health Association (ACHA) is a voluntary membership organization, and as such relies on the volunteer subject matter expertise of its members to accomplish its purpose (as articulated in its Bylaws), and its mission, vision, goals and objectives (as articulated in its Strategic Plan).</p> <p>The subject matter of college health spans a broad range of student, campus and community health and wellness issues requiring the voluntary expertise of ACHA's multidisciplinary membership. It shall be the policy of the Association that members who provide leadership, subject matter expertise, contributions to content, expert advice, or other assistance to the Association in the furtherance of its purpose shall not receive financial compensation for such work or expertise, except under very special circumstances as approved by the ACHA CEO in consultation with the ACHA Executive Committee. The ACHA Executive Committee may exempt certain programs that require unique skills that would be otherwise unavailable on a voluntary basis.</p> <p>This policy does not apply to ACHF funded projects, which operate under separate policies, or when compensation is necessary to meet the conditions of Federal or other grants. This policy does not preclude payment of travel expenses or other allowable reimbursements, which are not considered compensation.</p>
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Procedure for Exceptions:	<p>When there is a request for compensation to be paid to a member in circumstances beyond the exceptions established in the policy above, the originator of the request for compensation shall submit the request (including a full description, dollar amount and rationale) for the exception to the ACHA CEO.</p> <p>The CEO will consult with the ACHA Executive Committee (acting on behalf of the Board) for review, approval or disapproval of payment of financial compensation</p> <p>The CEO will notify the originator of the request of the final decision on financial compensation.</p>
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Resources:	National Office	Volunteer
Human:	CEO, CFO, Grants and Program Managers	Board of Directors
Financial:		
Other:		