

ACHF Student Travel Award - Guidelines

Sponsored by

ACHF Murray DeArmond Student Activity Fund

<https://www.acha.org/ACHF>

The amount of funding and the number of recipients will be determined annually by the ACHF Board. Funding is to be used exclusively for travel and registration expenses to attend the ACHA annual meetings. ***The cost of meals will not be covered by ACHF.*** Final funding decisions are made by the ACHF Student Travel Award Committee.

Guidelines:

- Funding will be open to student applicants who have demonstrated a significant career interest in college health and who have made a positive difference on their campus by serving as a peer health educator or in a leadership position on a student health advisory board, or who have (or will have) a leadership role in the ACHA Student/Consumers Section. Preference will be given to applicants who demonstrate the highest level of commitment and benefit to the field and/or continuity in effective student consumer leadership.
- Students are required to be student members of ACHA to apply. There is no cost associated with becoming a student member of ACHA. The application to become a student member is located here: [ACHA Student Application](#).
- Funding will cover half of travel/hotel costs and meeting registration fees. Expenses for meals will not be covered. Visit the [Annual Meeting](#) website for registration and hotel costs.
- The student will be responsible for any remaining travel expenses not covered by ACHF funding.
- The selection process is competitive.
- Students will complete the application form. Questions include why the student wants to attend the annual meeting, what they hope to gain from attending, how they will pay for the balance of their travel expenses, and what the student hopes to accomplish on their campus as a result of attending the meeting. Students will submit a detailed travel expense budget with the application form.
- Applications will be judged on scholarly effort, personal value, and expected outcomes.
- Applicants will obtain approval from the student health center authorizing director or related department head who will be required to sign the application form. The director or department head's signature will also document that their institution is not capable of providing adequate funds for travel, and that the student's ability to attend the ACHA meeting is dependent on ACHF funding (plus matching funds from other sources to cover total expenses, which may include the institution).

- Funding will be issued to the recipient or institution after the annual meeting. Copies of receipts will be required. It is the responsibility of the student health service director or related department head to ensure that funding is used for the purposes specified and that the student's complete travel expenses are covered.

Recipients will be required to:

- Attend the ACHF breakfast to meet with the ACHF Board and donors.
- Attend the Student Orientation meeting during the ACHA annual meeting.
- Provide a written evaluation of the winner's annual meeting experience that could be published on the ACHF webpage or in other publications **(due before July 31)**.
- Recipients will be expected to become involved in a health center project on their campus following the meeting.