

AWARD PROPOSAL OUTLINE

Please submit the Stephan D. Weiss Student Mental Health Award proposals using the following format:

Section I. Executive Summary (1/2 page)

Provide an overall description of the project initiative.

Section II. Project Description (three-page limit)

This section should address the following points:

- Describe total student population at the college/university.
- The number enrolled and the number of students in the population that the award is designed to reach.
- Describe the overall funding request in a concise paragraph.
- List the specific objectives of this funding request.
- Explain in what ways this proposal will benefit students.
- Identify key personnel/partnerships who will be involved in the project.
- Describe evaluation procedures that will be used to measure the outcomes/impact of this proposed project.
- Identify other resources that will support this proposed project.
- Indicate total amount of funds requested. (Complete Section III to show how these funds will be used to support the proposed project)

Section III: Budget (one page)

Provide budget detail, including funds requested and justification for their use.

Submission:

- Applications are due by January 15, 2026.
- Submit application using the Online Application Form on the website. Application must include: Application Cover Sheet, Authorizing Agent Signature Form and Proposal Outline.
- For any additional questions concerning the ACHF awards and/or application process, please email: achf@acha.org