

ACHF Student Travel Funding Opportunity - Guidelines

Sponsored by the ACHF Murray DeArmond Student Activity

Fund <https://www.acha.org/ACHF>

The amount of funding and the number of recipients will be determined annually by the ACHF Board. Funding is to be used exclusively for travel and registration expenses to attend the ACHA annual meetings. ***The cost of meals will not be covered by ACHF.*** Final funding decisions are made by the ACHF Student Travel Award Committee.

Guidelines:

- Funding will be open to student applicants who have demonstrated a significant career interest in college health and who have made a positive difference on their campus by serving as a peer health educator or in a leadership position on a student health advisory board, or who have (or will have) a leadership role in the ACHA Student/Consumers Section. Preference will be given to applicants who demonstrate the highest level of commitment and benefit to the field and/or continuity in effective student consumer leadership.
- Students are required to be student members of ACHA to apply. There is no cost associated with becoming a student member of ACHA. The application to become a student member is located here: [ACHA Student Application](#).
- Funding will cover half of travel/hotel costs and meeting registration fees. Expenses for meals will not be covered.
- The student will be responsible for any remaining travel expenses not covered by ACHF funding.
- The selection process is competitive.
- Students will complete the application form. Questions include why the student wants to attend the annual meeting, what they hope to gain from attending, how they will pay for the balance of their travel expenses, and what the student hopes to accomplish on their campus as a result of attending the meeting. Students will submit a detailed travel expense budget with the application form.
- Applications will be judged on scholarly effort, personal value, and expected outcomes.
- Applicants will obtain approval from the student health center authorizing director or related department head who will be required to sign the application form. The director or department head's signature will also document that their institution is not capable of providing adequate funds for travel, and that the student's ability to attend the ACHA meeting is dependent on ACHF funding (plus matching funds from other sources to cover total expenses, which may include the institution).
- Funding will be issued to the recipient or institution after the annual meeting. Copies of receipts will be required. It is the responsibility of the student health service director or related department head to ensure that funding is used for the purposes specified and that the student's complete travel expenses are covered.

Recipients will be required to:

- Attend the ACHF breakfast to meet with the ACHF Board and donors.
- Attend the Student Orientation meeting during the ACHA annual meeting.
- Provide a written evaluation of the winner's annual meeting experience that could be published on the ACHF webpage or in other publications **(due before July 31)**.
- Recipients will be expected to become involved in a health center project on their campus following the meeting.

ACHF Student Travel Funding Opportunity – 2026 ACHA Annual Meeting

APPLICATION COVER SHEET

Sign and upload completed application form and supporting documents in 1 PDF file to the [website](#) and complete the online application. Deadline to submit is January 15, 2026 (Use extra space, as needed.)

Total Funding Requested (50% of total hotel/travel/registration costs). Do not include food/meals:

Student Applicant Information:

Name: _____

ACHA Student Membership #: _____

College/University: _____

Address: _____

Telephone: _____ Cell: _____

E-Mail: _____

Major(s): _____ Minor(s): _____

What, if any, is your current role in college health on your campus? _____

Attended an ACHA conference before? ☐ YES ☐ NO If yes, what year? _____

How did you pay for your travel expenses?

Student Health Center Authorizing Agent or Related Department Head:

Name: _____

Title: _____

ACHA Membership #: _____

College/University: _____

Address: _____

Telephone: _____

E-Mail: _____

Post Requirements:

- Make a brief presentation at the ACHF Board and Donor Breakfast at the ACHA annual meeting.
- Provide a written evaluation of the winner's annual meeting experience that could be published on the ACHF webpage or in other publications.
- Recipients are expected to become involved in a health center project on their campus.

Student Applicant:

I agree to attend the 2026 ACHA Annual Meeting, to use ACHF funding for travel/stay/registration expenses as stipulated in the Funding Opportunity Guidelines and to fulfill all post meeting requirements.

You may sign here or if necessary use the separate Student Signature form.

SIGNATURE:

DATE:

Student Health Center Authorizing Agent or Related Department Head:

I support this application for funding for travel expenses for the above-named student. I accept responsibility for assuring that funding will be used for the specified purpose. By signing this form, I am indicating that the student applicant needs supplemental funding in order to pay travel expenses to attend the 2026 ACHA Annual Meeting:

SIGNATURE: Please use the Authorizing Agent Form and Attach to the PDF Application

Application Questions: Please use a separate sheet with name and college/university listed at the top. Limit response to a total of 1-3 pages. Attach as 1 PDF with Application Cover Sheet and Signature Forms.

1. **Explain your interest in attending the ACHA annual meeting?**
2. **Total Funding Requested (50% of total hotel/travel/registration costs). Do not include food/meals.**
3. **How will you pay for the remaining 50% of your travel/stay and all food costs? Please include a detailed travel budget.**
4. **What do you hope to gain from your experience at the ACHA Annual Meeting? What do you hope to accomplish on your campus as a result of attending the meeting (be specific)?**
5. **How did you hear about the ACHA Annual Meeting and the ACHF Student Travel Funding Award?**

PLEASE NOTE: Neither ACHF nor the ACHA Student/Consumers Section shall discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender, identity, age, disability or status as a protected veteran.

The Student Travel Award Committee will base their selection on the scholarly presentation and content of the questions listed in the above application form. Reviewer evaluations will not be shared. Please use as much space as needed to respond to each question.

For questions or further information, please contact the ACHF Office at achf@acha.org.