

**AMERICAN COLLEGE HEALTH ASSOCIATION (ACHA)
BOARD OF DIRECTORS
POLICY AND PROCEDURE
(BOD P/P)**

BOD P/P Number:	2006-2	Date Established: June 3, 2006	
		Date Revised: November 2, 2022	
		Date Reviewed: February 25, 2020 and November 2, 2022	
Reference:	BOD Meeting	Term:	1 Year
			2 Years
		X	Indefinite

BOD P/P Title:	ADDITIONAL MEMBERS OF THE ANNUAL MEETING PROGRAM PLANNING COMMITTEE
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BOD Authority:	ACHA Bylaws, Article IX, Section 2.
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Purpose:	To designate, as a continuing policy, additional ACHA members (by position) to comprise the Annual Meeting (AM) Program Planning Committee, a Standing Committee of the Association as set forth in the ACHA Bylaws.
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Policy:	<p>In addition to the Chair, Chair-Elect, and Section representatives (program planners) comprising the AM Program Planning Committee, the following shall be additional members of the AM Program Planning Committee:</p> <ul style="list-style-type: none"> • ACHA President (to coordinate presidential sessions, presidential citations, as well as decides on broader policy, theme, and fiduciary issues) • ACHA Vice President (to coordinate leadership enhancement initiatives) • President-Elect/Advisor for Student Issues (to ensure that the overall program is inclusive of the student perspective) • Board At-Large Director for Diversity, Equity, Inclusion, Justice and Accessibility (to ensure these perspectives permeate the final program and are reflected in speaker selection) • Continuing Education Committee Representatives <p>All representatives for continuing education credit types offered at the ACHA Annual Meeting are an active part of the Program Planning Committee in a consultative role</p>
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Procedure:	Annually, the ACHA national office staff shall ensure that the aforementioned additional members of the Program Planning Committee are identified, notified, and included in all Program Planning Committee
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	activities attendant to planning the Association's future year annual meeting.
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Resources:	National Office	Volunteer
Human:	Chief Program Officer (Program Planning Committee Staff Liaison)	AM Program Planning Committee Members as designated above
Financial:	As budgeted annually	As budgeted annually
Other:		