

**AMERICAN COLLEGE HEALTH ASSOCIATION (ACHA)  
BOARD OF DIRECTORS  
POLICY AND PROCEDURE  
(BOD P/P)**

BOD P/P Number:	1986-1	Date Established: May 26, 1986	
		Dates Revised: February 25, 2020 May 27, 2024	
		Date Approved: May 27, 2024	
Reference:	Board Bulletin Board Vote	Term:	1 Year
			2 Years
		X	Indefinite

BOD P/P Title:	<b>NATIONAL ELECTIONS</b>
----------------	---------------------------

BOD Authority:	ACHA Bylaws, Article V, Section 3.
----------------	------------------------------------

Purpose:	To establish procedures for national elections of the Association.
----------	--

Policy:	<p>The national elections of the Association (for Officers, Regional Representatives, Section Officers, and any other positions so designated by the Association’s bylaws or Board of Directors – hereby generally referred to as <i>candidates</i>) shall be announced, coordinated and facilitated by the ACHA national office staff in a manner that preserves the secrecy of the ballot, provides the opportunity for write-in votes, and does not, in any way, disenfranchise eligible voting members of the Association.</p> <p>ACHA does not discriminate in its policies and practices and works to ensure fairness and representation in its election processes.</p>
---------	---

Procedure:	<p>Each of the procedures listed here will be conducted in a manner that allows ACHA to reach members broadly across its diverse membership and creates the possibility for the widest possible pool of candidates to seek elected positions.</p> <p>The ACHA national office shall schedule, announce, coordinate and support the national elections of candidates from a slate of nominees presented to the membership by the Nominating Committee and the Sections of the Association.</p> <p>The national office shall adhere to all election scheduling requirements as set forth in the Association’s bylaws.</p> <p>The national office shall validate the count of eligible member ballots for the candidates of the respective positions and conduct and oversee the online election.</p> <p>The ACHA national office shall receive and safeguard the election results until the appropriate time that they are to be announced at the ACHA annual meeting.</p> <p><i>Also see Board Policy and Procedure 2006-7 Nominating Committee</i></p>
------------	--

Resources:	National Office	Volunteer
Human:	CEO Membership Coordinator Nominating Committee Staff Liaison Section Staff Liaisons	President Nominating Committee Chair Section Chairs
Financial:	As budgeted annually	
Other:		