Welcome and call to order

Call to order: 1:00pm

I. Introduction of Attendees – Kathy Mosteller (President), Beth Wichman (Immediate Past President), Amanda Graves (Secretary/Historian)

II. Approval of minutes (none to review)

III. New Business

• Board of Directors positions
  o Debbie Nichols, SWCHA Treasurer, has resigned effective 10/17/17
  o According to our bylaws, the three of us as Executive Committee can appoint someone into this position if vacant.
    o “Section 5. Vacancies in offices occurring between annual meetings shall be filled as follows: If the office of President becomes vacant, the President Elect shall assume the office of President for the remainder of the term and shall continue as President for his/her regularly designated term of office. The office of President Elect shall remain vacant until the next annual meeting. Vacancies in all other offices shall be appointed by the Executive Committee.”
  o Kathy has nominated Donna Valdez, Nurse Manager of University of Texas UHS Women’s Health Clinic to replace Debbie for SWCHA Treasurer
  o Voting Executive Committee members:
    ▪ Beth Wichman: Voted Yes
    ▪ Amanda Graves: Voted Yes
  o Appointment of Donna is confirmed.

Adjourn: 1:30pm