



ALASKA, ARIZONA, CALIFORNIA, HAWAII, IDAHO,
NEVADA, UTAH, WASHINGTON, AND THE PACIFIC RIM
INCLUDING WESTERN CANADA, AUSTRALIA, NEW
ZEALAND, GUAM, AND ALL OTHER ASIAN COUNTRIES

PCCHA Executive Board Meeting

November 14, 2017

Minutes

Roll Call: Laurie Morgan, Enid Jennings, Luwissa Wong, Laura Halsey, Julee DeMello, Belinda Veal, Brian Davies, Patrick Haines

Minutes Approved: Motion to accept the minutes was made by Laurel, Laurie seconded the motion. Motion passed.

Budget Report: Budget report will be tabled until our December meeting when conference numbers are finalized and Barbie is able to join the discussion.

1. Conference Recap

Patrick

The Reno conference was a very successful conference. Patrick is getting some last minute details on numbers later this week. ACHA said they were able to close the conference survey and will receive that data soon as well.

2. Conference 2018

Laurie

Laurie was in Hawaii and looked at some options for our conference in Hawaii. Katie was able to pull some hotels that meet our criteria for the conference from her database. The cost was about \$200 per night and some quotes include the resort fee. There will be some good options in Hawaii. Laurie requested that we secure the help of Meetings and Moore to assist with the 2018 conference planning and securing the hotel. Belinda suggested approval with a cap of \$11,000 with any increases requiring board approval. Belinda motioned to approve the request to secure the conference planner, Brian seconded the motion. Motion passed.

3. Ballot 2018 Status Update

Dana

Patrick provided an update for Dana. We have secured candidates for secretary, VP Elect, historian, and possibly President Elect. There was some discussion regarding the historian position role transitioning to that of marketing and communications role. That there could be additional communications responsibilities for this positions, Facebook, website, drop box, photos, etc. The group agreed to leave the description as it was but to adjust the responsibilities at a later time.

4. Fellowship Program and Nominations

All

Belinda will find out about fellowships and nominations. We will table this topic until next meeting. Go to ACHA website and review, be prepared for nominations.

5. Next Meeting: December 12, 2017

6. Additional Agenda Items

- a. Laurie – roles for conference
- b. Brian – new professional affiliate award. Will send info to Luwissa.
- c. Luwissa - newsletter