

PACIFIC COAST COLLEGE HEALTH ASSOCIATION BOARD MEETING
Wednesday, October 11, 2017
1:30 (PST)

MINUTES

WELCOME/ROLL CALL—PCCHA Executive Committee

President – Barbie Vander Boegh (College of Idaho) - Present
President elect –Patrick Haines (UC Irvine) - Present
Vice President –Patrick Haines (UC Irvine) - Present
Vice President-elect– Laurie Morgan (San Jose State University) - Present
Treasurer – Julee De Mello (University Nevada Reno) - Present
Student Representative– Luwissa Wong - Absent
Secretary – Enid Jennings (University of Nevada, Reno) - Present
Member-at-Large – Laurel Halsey (Berkley) - Absent
Member-at-Large – Brian Davies (College of Idaho) - Present
ACHA Region VI Representative – Belinda Veal, (UC Office of the President) - Present
Immediate past president- Dana Tasson (Portland State University) - Present

Welcome and Introduction of ACHA President Stephanie Hanenberg – Present

Minutes: The group reviewed the minutes from the September meeting. Enid pointed out that the August treasurers report was discussed at length but was not approved formally. The group will review and approve that report. Dana made a motion to approve the treasurer’s report from August and Enid seconded the motion. Motion passed. Dana made a motion to approve the September minutes. Julee seconded the motion. Motion passed.

Reports:

Conference Report, Budget, Housekeeping-Patrick reported that 89 people have registered for the Reno Conference and thanked the board for their involvement with planning the conference. He asked that the board be involved as ambassadors to the conference and be available to attendees to answer questions and give directions. He explained the conference layout and schedule. Be sure to thank the exhibitors. United Healthcare was a gold sponsor this year. He reviewed the key points regarding involvement at Opening Session, Closing Session, Presenter and Facilitator Orientation and the PCCHA Lunch and membership meeting.

Treasurer’s Report- **Julee** provide the group with copies of the budget as well as a conference budget spreadsheet. The hotel expenses will be coming in soon and should be added to the budget before our next meeting. Laurie motioned to approve the report and reconcile conference bills. Enid seconded the motion.

Recognition Awards Committee **Brian** reported that a winner has been selected. The winner of the Golden Gull is University of California, Irvine for their online birth control program.

Region VI Representative Report **Belinda/ACHA** – Belinda also provided a brief update from ACHA: They will have a full board meeting in December, they will be making visits to capitol hill to educate members of the legislature on the purpose of ACHA, Devon has been the ED for one year now.

Old Business:

PCCHA board term adjustments – The group reviewed the terms for position. It was agreed that terms for Secretary and Historian would be adjusted to two years. This would allow for staggering of

newly elected positions and improved continuity for the board. Dana will announce the positions that are open to our general membership and begin recruiting for the ballot at this conference. Changing the terms does not require a change to our bylaws as terms are not identified in the bylaws.

Student Representative (conference fees) - Belinda made a motion to create a process for paying for the student representative to travel to conference. The following language was proposed: If a student representative is unable to secure funding from their college, the PCCHA will provide funds, not to exceed \$1000, for travel to the annual meeting. The student must consult with the board for guidance on approved travel expenses and reimbursement. Laurie seconded the motion. Motion passed.

New Business:

Conference survey and implications – The group reviewed the member survey on conference locations. Hawaii was the number one choice for our membership. Dana raised concern over the cost of travel and we discussed the potential barriers for this location. Enid brought up the fact that to plan for travel of any magnitude our members need the most time possible. She received this feedback during the marketing of the Reno conference. Usually, budgets are planned a year out and setting a date allows for planning and the best possible attendance. Patrick said that University of Hawaii representatives are supportive and willing to work on a conference in their area and that vendors who are responsible for much of the conference revenue are excited about the prospect of Hawaii and some have verbally committed to attending. Laurie will be traveling to Hawaii for NASPA and will quickly assess if there is a feasible location and space available for the PCCHA conference. The group agreed to make an announcement regarding the Hawaii location pending the confirmation of a hotel. Dana motioned to approve the decision and Enid seconded the motion. Motion passed.

Location and date for PCCHA board retreat – Patrick said the board retreat would be held in January or February in Orange County. He will work on planning and communicate with the board regarding dates and location.

Membership meeting agenda – The group discussed the membership meeting. Barbie will finalize the agenda and bring copies to the meeting. The membership meeting is Friday, October 13 at 12:15pm

Stephanie Hanenberg – Stephanie offered her congratulations on a successful conference and insight as to how other affiliates operate. She let us know about a data base project that ACHA is preparing to launch. She asked if there is anything we would like her to take back to ACHA. Dana said that all the feedback is positive, that we are seeing big improvements with how ACHA operates from the communication to the advocacy work. The board thanked Stephanie for her communication and for making the trip to Reno for the conference.

Brian made a motion to adjourn the meeting, Dana seconded. The Meeting was adjourned at 3:19pm.