

PACIFIC COAST COLLEGE HEALTH ASSOCIATION (PCCHA) MEETING
Tuesday, May 9, 2017
Noon AM (PST) 1:00 (MST)

Minutes

WELCOME/ROLL CALL—PCCHA Executive Committee

President – Barbie Vander Boegh (College of Idaho) - Present
President elect –Patrick Haines (UC Irvine) Present
Vice President –Patrick Haines (UC Irvine)
Vice President-elect – Laurie Morgan (San Jose State University) - Absent
Treasurer – Julee De Mello (University Nevada Reno) - Present
Historian – Luwissa Wong (Ohlone College) - Present
Secretary – Enid Jennings (University of Nevada, Reno) - Present
Member-at-Large – Laurel Halsey (Berkley) - Present
Member-at-Large – Brian Davies (College of Idaho) - Present
ACHA Region VI Representative – Belinda Vea, (UC Office of the President) - Present
Immediate past president- Dana Tasson (Portland State University) - Absent

Minutes: April 2017 **Enid** – Laurel motioned to approve the minutes and Brian seconded the motion. Minutes passed unanimously.

REPORTS:

Treasurer’s Report Julee – A report was provided. There was not a lot of activity. Philadelphia insurance was paid. The CDs will be maturing. They have a very low interest rate so we may want to consider moving them. In April \$1476.70 came in from ACHA. Barbie and Patrick wanted to know if we could add a line item for the conference so that we can see money going out and in directly relating to the 2017 conference. Julee will add that line.

- President elect and Vice president **Patrick*/Reno**
Subcommittees have been formed and will work towards specific deadlines. The logo is finalized and can be sent to all. We will begin marketing the conference in Austin.
 - Dates: October 11-14, 2017
 - Location: Renaissance Hotel Reno
 - See attached poste/logo

- Grants and Research Committee **Laurel**
 - The Committee uniformly agreed that conceptually the request met the funding criteria. The adjustments suggested by the Committee are:
 - Amount requested \$2,938.
 - Amount to award: \$2,000 as a base award and up to another \$938 if needed, based on actual attendance, as much of the cost is for catering. The requestor would also be asked to provide detail on the 20% cost share portion as it is not fully clear in the initial request.
 - The proposal is to host a conference with a student and peer health educator focus. She was wondering if we have funded something like this before and how should we handle this. Belinda suggested just funding it in full initially to support a student initiative. We may want to request a pre/post conference budget. Enid moved to approve the funding of

this project (amended by Belinda to fund the full \$3000), Brian seconded the motion. The motion passed unanimously.

- Recognition Awards Committee **Brian** – He just ordered the award for the new affiliate award. It should arrive today. He needs a volunteer to present the award. Barbie will present the award. Belinda suggested that we mail the award to Austin instead of packing it. Brian will look into that. If not Barbie will bring it with her.
- Region VI Representative Report **Belinda/ACHA** – They have not met. The new ED will be discussing the new membership structure at the conference. Belinda suggested the agenda for the general membership meeting should include: conference, volunteers for conference committees, treasurer's report, and anything else that comes up in the Exec. Committee meeting. Ask the group what they would like in regards to webinars and whitepapers as a directive from ACHA.
- Historian **Luwissa/Newsletter**
 - May is here and the ACHA meeting is approaching very soon. She would like to have this sent out by next Wednesday the 17th. Belinda suggested that it be sent sooner than later. The following items will be included in the newsletter. If you have additional items let Luwissa know by May 10.
 - Spring PCCHA Letter from Barbie
 - Short section on "Hope to see you at ACHA. Add to your calendar the PCCHA Members Meeting"
 - Join us for the PCCHA Social in Austin (insert flyer) from Enid provided this information.
 - Announcement of New Professional Award recipient from, Brian will send it today.
- Laurie – not present
- Dana – not present
- Social for PCCHA in Austin-**Enid**/Wells Fargo - The date, time and location are confirmed. A flyer was made and will be distributed via email by ACHA to our membership 3 times leading up to the event. We will also bring flyers to the conference to have at our table. It will most likely be a smaller event since less members are attending in Austin, but we will do our best to get the word out.

Location: Seersucker, 415 Colorado Street, Austin, Texas 78701

Date: Thursday, June 1st 2017, **Time:** 6:30 PM - 9:00 PM

Tuesday-Association Meeting 5:30-6:30 Room BS540

Thursday Noon PCCHA Affiliate General Membership Meeting

Belinda moved to adjourn the meeting, Julee seconded the motion. Passed unanimously. The meeting adjourned at 12:38pm.

MISC ITEMS
ADJOURN

