

PACIFIC COAST COLLEGE HEALTH ASSOCIATION (PCCHA) MEETING

Tuesday, March 14, 2017
Noon AM (PST) 1:00 (MST)
888-450-4821, access 594188

Minutes

WELCOME/ROLL CALL—PCCHA Executive Committee

President – Barbie Vander Boegh (College of Idaho) - Present
President elect –Patrick Haines (UC Irvine) - Absent
Vice President –Patrick Haines (UC Irvine)
Vice President-elect – Laurie Morgan (San Jose State University) - Present
Treasurer – Julee De Mello (University Nevada Reno) - Present
Historian – Luwissa Wong (Ohlone College) - Present
Secretary – Enid Jennings (University of Nevada, Reno) - Present
Member-at-Large – Laurel Halsey (Berkley) - Present
Member-at-Large – Brian Davies (College of Idaho) - Present
ACHA Region VI Representative – Belinda Vea, (UC Office of the President) - Absent
Immediate past president- Dana Tasson (Portland State University) – Present

Minutes: January 2017 – Dana motioned to approve the minutes, Julee seconded the motion.

REPORTS:

- a. Treasurer’s Report – Julee did receive the packet and went to the bank. She has access to the bank account online. She was not able to get signature authority, but is working on this. She reported that the checking balance was about \$30,000. There are also two long term CDs with a very low growth rate. One was open in March of 2000 and the other was opened in May of 1999. Laurie suggested consulting ACHA in regards to a better investment and questioned if it is worth the effort to continue maintaining these charts. Julee will investigate with ACHA and the bank to determine if there is a better product with higher interest. Barbie asked if we should have a written treasures report. Dana believes this may be required in the bylaws. Now that Julee has the documents she will submit a written treasurer’s report each month. The group discussed whether the contractor for the newsletter and the conference planner need to be paid. Barbie will follow up regarding a timeline for payment of these individuals.
- b. Committee Reports
 - o President elect and Vice president **Patrick*/Reno – tabled**
 - o Grants and Research Committee **Laurel** – 5 people were interested in the committee. She selected a person from Brigham Young in Utah and someone from CS Long Beach to serve on the committee. This brings the committee size to 6. Laurie mentioned that this part of the website may also be dormant due to the fact that they are not collecting grant proposals. Right now, grants are showing, but no awards. Brian and Laurel agreed to review this and take necessary actions.
 - o Recognition Awards Committee **Brian**- ACHA will notify him when the award has been announced to the recipient. Brian will let Luwissa know when this can be added to the newsletter. Brian inquired about whether there would be awards information on the website. Laurie believes it is just dormant on the site since we are not actively collecting proposals. Laurie will follow up in regards to the awards process. Brian

clarified the type of awards and Laurie will get back to Brian regarding the timelines and discuss some of the details of the process.

- Region VI Representative Report **Belinda/ACHA – tabled**
- Historian **Luwissa/Newsletter** – She is working on the newsletter. Content was sent to Andy on Monday. When a draft comes back she will review it with Barbie. Once it is approved it can be sent to ACHA to send to our membership.
- **Laurie** – Patrick conducted two meetings for the conference planning committee. He has created sub committees and finalized contracts with the hotel. Dates have been selected and planning is moving along.

ADJOURN

Laurie motioned to adjourn the meeting and Laurel seconded the motion. Meeting adjourned at 12:24pm (PST)