
Welcome – Kim

Review of minutes from November 12, 2015

- Minutes reviewed with one change; Sue Kimmell is from Case Western Reserve and John Carroll
- Board meeting minutes will be posted on OCHA website
- Minutes approved by Tara Travis and seconded by Leatha Ross

Treasurer’s Report December 31, 2015 and January 31, 2016

- Connie Crihfield reported in place of Lois Wells. Connie will be interim treasurer until position can be filled. Lois will retire in April, 2016.
- Audit completed and found records clean. This was a $50 cost for the audit. There was $1 discrepancy which was adjusted to balance checking account. Reflective on January treasurers report. Checking Account Balance - $11,589.87
- Treasurer’s report approved by Alma Olsen and seconded by Tara Travis.

Ohio College Health Annual Award

- Karen Borneman reported four submissions for the $1500 Annual OCHA Award.
- Upon vote Kent State University will be awarded $1500 OCHA 2016 Award. Send check and award notice to Office of Promotion Health/Kent State University.
- There was an anonymous donor for $300 to be awarded to Ohio Wesleyan University specifically for their educational program. Awesome and a big THANK YOU!
- Karen B will contact last year award winner to speak five minutes at OCHA conference about their program/project. Please send e-mail and name who is speaking for introduction purpose to Kim.

Website Updates

- Tara – Add past board meeting dates Aug. 6, 2015, Nov. 12, 2015 and Feb. 11, 2016
- Tara – Post Annual OCHA upcoming Meeting on April 15, 2016 with place, address, directions, brochure, etc.. Event Brite link for meeting registration to open on March 1, 2016.

Open Board Positions

- Concern with no one wanting to step up to serve on OCHA board. There are 142 colleges in Ohio with 55 members. Kim sent e-mails, made calls, and other contacts to encourage and invite people to serve on board. Only one interest returned from Lee Ann Bowers RN, MSN, CNP from Otterbein. Faith mentioned, Ragan Johnson, interested in member at large position. Ragan on ballot for now. Marsha Tilden or Denise Smith may be interested in positions. They both held positions in past.
• Names can be accepted for positions. Continue to encourage colleagues.
• Karen Borneman and Tara Travis have agreed to continue for another term as Member at Large.
• Julie Yingling has accepted Region III Rep starting in May 2016 when Ted Grace steps down.
• Connie will be interim Treasurer for now. Search will continue for a permanent Treasurer replacement.

OCHA 2016 Conference

• Best Western on Airponte Drive, Columbus has 30 rooms blocked for conference. Code is “OCHA”.
• Board Dinner meeting on Thursday Apr. 14 at BonVie Bistro Restaurant, Easton Town Center Private Room at 6:30 pm.
• Sarah Van Orman, MD, MMM, FACHA, Past ACHA President with attend and give ACHA update.
• Alma - Ordered 75 Royal Blue note pads with OCHA logo for gifts, amount $353.06.
• Faith – EventBrite online registration start date-March 1. Name tags can be printed through EventBrite. Decided not to put meal choice on name tags. Conference cut off is day after conference event, April 16.
• Tara – On brochure put, “providing CEU’s TBD”. Add more time for Vendors, (No problem, there was an extra 15 minutes). Send brochure to all colleges in Ohio. Send ballet to OCHA members only, end of February. Keep cancelation fee of $25 on brochure to cover Eventbrite cost.
• Vendors are Point and Click, Wells Fargo, Medicat, Gallagher, GSK needs information to submit to headcounters for funding before committing to attend per Keaton Lehman. Travis from Henry Shine will get back if they are attending as well. Pharmedic and Perrigo also are potential vendors.
• Leatha and Alma will bring cards and dots/stickers needed for giveaway.
• Karen S. needs total tally with number of breakfast and lunches at least one week in advance to inform Ohio Dominican Food Service. Tara, please let me know how many lunches are needed for vendor attendees. Ten additional lunches will be ordered for potential late attendees. Lunch options=Vegetarian, Gluten Free, Turkey or Chicken.
• Karen S. – Reserve three oblong tables needed in hallway.
• Barb Dudley from Ohio Dominican retired, will need to replace Ohio Dominican contact for discount.
• Leatha will research AAFP (American Academy of Family Physicians) for CME/CEU application process. Ted Grace mentioned MACHA uses AAFP and to contact Sarah Nimmo for assistance.
• Leatha will develop evaluation form.
• Kim will create folders with evaluation forms, agenda, and information with goal for completion by April 1.
• Leatha - Speakers Shivani Edwards, Lindsay Wright, Diana Kerr and Destinee Biesemeyer. No lodging needed for Dr. Kerr, only mileage and $100 honorarium.

Region III update: Ted Grace

• ACHA in good financial state with three million budget. Administration staff changes (eliminated a marketing person and hired a chief advocacy officer). A consulting firm from Chicago will be consulted.
• Individual membership increased by 2%.
• Zika Virus advisory is ongoing.
• Next ACHA meeting soon. Get questions or information to Ted by end of February.
ACHA Annual Conference 2016 in San Francisco

- Kim will contact MACHA President to discuss if there will be a social gathering with MACHA and OCHA at ACHA. May consider funding part of the gathering.
- Julie Yingling will be expected to attend ACHA Conference in San Francisco. She will attend the Tuesday meeting as an observer with Ted and then be a participant in the meeting later in the week as Ted observes.
- OCHA members considering to attend ACHA and needs some extra funding contact Connie or Kim.

Old Business

- None

New Business

- Consider looking at OCHA Bylaws for review and updates. Are OCHA Bylaws in line with ACHA Bylaws? Does ACHA help regions look at Bylaws for updates or reflection to ACHA Bylaws? There needs to be a vote to approve any changes. There is a Bylaw Committee designated by Article IX, Section 2 of the ACHA Bylaws. If you would like to learn more about this group or have a question related to this topic, contact the chairperson listed below. Board will look into this next year.
  - **Chad Henderson, BS, MBA**
    Chair
    University of Rhode Island (Ret.)
    chadjibodo@gmail.com
  - **Shelly Sloan, MS, CHES**
    Board Liaison
    Millersville University
    shelly.sloan@oswego.edu
  - **P.J. Russell, SM Sgt, USAF (Ret.)**
    Staff Liaison
    pjrussell@acha.org

Next Meeting

- Board Dinner Meeting on Thursday Apr. 14 at BonVie Bistro Restaurant private room, in Easton Towne Center: 4089 The Strand East, Columbus, Ohio 43219 at 6:30 pm.

Meeting Adjourned

- 11:16 AM

Submitted by Karen Schroeder
OCHA Secretary