



9/4/19

PCCHA Phone Meeting

Members Present:

Brian Davies (The College of Idaho) *Present*

Patrick Haines (UC Irvine) *Present*

Donna Hash (Washington State) *Present*

Amy Chadwick (Washington State) *Absent*

Michelle Laabs (Concordia University Irvine) *Present*

Cynthia Mauzerall (The College of Idaho) *Present*

Jeanie Deakyne (UC Irvine) *Present*

Luwissa Wong (Cal State Long Beach) *Present*

Julee Demello (University of Nevada Reno) *Present*

Monideepa Becerra (CS San Bernardino) *Absent*

Cheryl Hug-English (UNR) *Absent*

12:05 Donna: made motion to approve minutes. Jeannie seconded. Motion passed and minutes were approved.

12:06 Patrick: no updates at this time. Patrick is seeking the number of non-members who have signed up for Regional Conference. Michelle will send Patrick list of terms and conditions of offices.

12:08 Cynthia: no updates at this time. Patrick made some suggestions about what to put in the newsletter. Cynthia will remind Patrick to give her a blurb for upcoming newsletter.

12:09 Julee: no activity over past month. Never received request from grant winners for their money. Jeannie will send necessary info today to get the winners their money.

12:11 Jeannie: Grant winners will have photo/recognition in the program for regional Conference. Jeannie expects winners to be able to present about their grant at next year's conference. Michelle would like recipient to give 5 minute brief presentation at this conference about the grant. Jeannie said the Joe Grinald's grant recipient won't be at conference, but Jeannie will request a blurb from recipient and include it in the slides. Michelle would like to have grant presentation during business meeting part of conference. Brian/Cynthia will send Jeannie any slides, photos we would like to go along with brief presentation at conference. Jeannie said next newsletter will request facilitators for conference and she would like board members willing to facilitate to email her.

12:17 Brian: Two awards will be presented at conference. Winners will be announced on the program.

12:19 Luwissa: she's been working on the newsletter.

12:19 Michelle: executive board dinner is TBD. We were unable to find a sponsor for a dinner we had advertised as part of the conference, so we need to revise the program. Amy will give a report to board about what was discussed at tomorrow's planning committee meeting. Both past ACHA presidents will be joining us at our conference.

12:22 Donna: Bylaws are on website now and were put on in May. Strategic plan on website needs update. Michelle said we will work on the strategic plan at next year's (2021) PCCHA retreat.

12:25 Michelle: will send board email a week before business meeting with the agenda for meeting. Board should be prepared to give update on each of our departments at business meeting. We have over 100 people signed up for conference which makes it the most well attended ever, or in recent years at least. Michelle will ask Amy to send conference update via email.

12:32 Meeting adjourned.