



Conference Call

June 12, 2019

Members Present:

Brian Davies (The College of Idaho) *Present*

Patrick Haines (UC Irvine) *Absent*

Donna Hash (Washington State) *Absent*

Amy Chadwick (Washington State) *Present*

Michelle Laabs (Concordia University Irvine) *Present*

Cynthia Mauzerall (The College of Idaho) *Absent*

Jeanie Deakyne (UC Irvine) *Present*

Luwissa Wong (Cal State Long Beach) *Present*

Julee Demello (University of Nevada Reno) *Present*

Monideepa Becerra (CS San Bernardino) *Present*

Cheryl Hug-English (UNR) *Present*

12:03- Michelle introduced Cheryl Hug-English who is our new Regional Rep to ACHA.

12:03-Cheryl: Gave overview of board meeting at conference in Denver (Michelle said not to take notes on this because it's documented somewhere)

12:09- Motion made to approve all meeting minutes (Denver meeting, April meeting, etc.) by Amy. Seconded by Jeanne.

12:10- Michelle revised part of minutes: Past minutes should have said "Julee" instead of "Cynthia" when referencing waiting to hear back from bank before approving bylaws.

12:12- Michelle said Denver meeting was successful and about 40 members attended. The Board's presentation was well received.

12:12- Amy: Submitted conference planning application last week. She said things are going well with the planning. Amy wants to make sure people know they are reviewers. Monideepa should be in touch with reviewers after deadline for submission ends on the 14th. If we don't hear from her, contact Amy. Registration online for San Diego conference is close to fully set up.

Someone asked whether we should do poster presentations at regional conference. Amy will look into what ACHA's expectations/rules are for this. Michelle said if it is too much work then Amy should table it till next year.

12:18- Michelle is seeking keynote speaker. Said Jeanie Tweeny offered to speak but is asking for \$3000 which Michelle thinks is too high. Another person Michelle reached out to wanted \$25,000 to speak. Michelle asked for help from board members on finding keynote speaker.

12:20- Luwissa will send a final call for programs email tomorrow, and she will also include a notice that the registration link is up if she gets the ok from Amy.

12:21- Julee/Treasurer: Said we received our first vendor contribution for conference and we've made hotel deposit to the Kona Hotel Resort in San Diego, but this will be reported on next report.

12:24- Jeanne: Had 3 applicants for grants. One applicant (C of I) for mini-grant and two applicants (Portland State University and University of Oregon) for Joel Grinolds Grant. Committee asked that one award be split since both were equally good. Jeanne asked board if we are ok with that.

Amy, Julee, Brian, Cheryl, voted to keep it at one so Jeanne will go back to the committee. Brian offered to be tie-breaker if they can't decide, but Jeanne said she actually has a preference between the two proposals in question and that she was just trying to represent the request of the committee by asking if we might split the award.

12:34 Brian: Gave Awards update—We've received one award nomination for Ruby Rich Bugar. Nominatation deadline is July 31. Requested that board members encourage peers to check out the awards section of website and then submit a nomination. Michelle suggested advertising the fact that the Award Winners will be recognized at the PCCHA conference.

12:35 Luwissa: Graduated with her MPH!!! Congrats!

12:39 Brian asked if we've recouped the money that was pledged by vendors at the past conference in Hawaii and Julee will look into it. She thinks there was only one or two had had yet to pay....

Amy said this year, it will be the conference planner's responsibility to secure the payments from vendors (it's written into the contract).

12:40- Meeting adjourned.