



Conference Call  
Meeting Minutes  
April 10, 2019  
11:00 AM Pacific Coast Time

**Members Present:**

Brian Davies (The College of Idaho) *Present*

Patrick Haines (UC Irvine) *Present*

Donna Hash (Washington State) *Present*

Amy Chadwick (Washington State) *Present*

Michelle Laabs (Concordia University Irvine) *Present*

Cynthia Mauzerall (The College of Idaho) *Present*

Jeanie Deakyne (UC Irvine) *Present*

Luwissa Wong (Cal State Long Beach) *Absent*

Julee Demello (University of Nevada Reno) *Absent*

Monideepa Becerra (CS San Bernardino) *Absent*

Belinda Veal (UC Berkeley) *Present*

**11:00 Minutes Review-** We have a quorum. Brian Davies moved to approve the March Minutes. Jeanie seconded. Minutes were approved.

**11:04 Updates-** Katy quit as Conference planner. WSU selected a conference planner from their school. It will save \$2000 and they will have the contract for 2 years. It was presented to the Board for discussion. Per Michelle, the Board should put it up for a vote. Amy motioned to

confirm the Conference Planner. Donna seconded the motion. Patrick asked if the rate remains locked at \$8000 per year. Amy will also clarify that vendors register through them. All members voted "I". Amy will sign the contract.

- 11:10 Sheraton at the Marina** has been selected as the site at \$169 per night. Our dates are confirmed. Conference will be advertised at the ACHA Conference. Conference Committee is being selected- has Student Rep, Secretary, Treasurer, Historian, and President. Reviewers for Counseling Programs- Brian and Cynthia. Recruiting Chair- can go out in the Newsletter.
- 11:20 Secretary/Newsletter** can discuss amended By Laws and reiterate the April 30<sup>th</sup> deadline for Grinold's and mini grants. Per Cynthia, Newsletter could also entice members with the beautiful location in San Diego for the Conference.
- 11:23 Julee/Treasurer**- Sent February and March report. No one had questions. She already issued checks for reimbursements for the retreat.
- 11:25 Donna/Historian**- No update.
- 11:26 Jeanne/Grants**- Hasn't received proposals for any grants. Will submit another call in May regarding ACHA conference.
- 11:28 Brian/Awards**- Prepare call for nominations announcement for meeting at annual conference in May.
- 11:30 Patrick**- There were no membership committees by the deadlines. Looking for ways to promote PCCHA conference at annual conference in Denver. Considering doing cards at ACHA conference promoting Regional conference and PCCHA membership. Brian proposed adding call for nominations to the card as well. Use our logo for our upcoming Regional conference. Find out how Belinda can have people join just PCCHA only and not ACHA since there are some community colleges who might want to do that at a discounted rate. This is common with other associations and is good for the region.
- 11:34 Michelle/President**- will ask if affiliates will have their own table at annual conference. Belinda, Amy, and Michelle were on conference call with ACHA about restructuring of membership and she can send us the proposal. Cancelled May 8 meeting and will just meet on May 29 at conference.
- 11:37 Amy/VP**- said ACCHA is revising how membership is structured--considering structuring it based on size of school. Amy will schedule conference call to go over changes to bylaws; Brian, Cynthia, and Michelle will help invite people to attend (might be vice-versa)
- 11:40 Adjourn**