



Conference Call
Meeting Minutes
February 13, 2019
11:00 AM Pacific Coast Time

Members Present:

Brian Davies (The College of Idaho) *Present*

Patrick Haines (UC Irvine) *Present*

Donna Hash (Washington State) *Present*

Amy Chadwick (Washington State) *Present*

Michelle Laabs (Concordia University Irvine) *Present*

Cynthia Mauzerall (The College of Idaho) *Present*

Jeanie Deakayne (UC Irvine) *Present*

Luwissa Wong (Cal State Long Beach) *Present*

Julee Demello (University of Nevada Reno) *Present*

Monideepa Becerra (CS San Bernardino) *Present*

Belinda Veal (UC Berkeley) *Present*

11:00 Patrick's Update- Patrick has been connected with a software company called Star Chapter that helps build membership, sends constant contact emails, generates reports, and provides conference support. A website, blog, and social media can be added. It costs \$100 per month.

11:10 Minutes Review- Brian motion to approve the minutes. Donna seconded the motion. Minutes were approved.

- 11:12 Luwisas and Donna update-** Luwissa sent link for Google Docs. Donna organized the folders and can help upload reports. We decided changes and uploads should be emailed to Donna. Board Members should give their preferred emails to Luwissa.
- 11:18 VP Update-** Amy talked to Katy to get the conference contract- still waiting. Amy asked what process should be followed to OK the contract. Plan is for her to send it to Michelle and Patrick after reviewing. Dates for the conference are October 6-9. The plan is to try staying with the same hotel chain. Katy is checking out about 15 hotels.
- 11:20 Members-at-Large-** Research and grants- calls for committee members. They are mostly from California. We decided that is OK. The calls for proposals was an old link so we will send out an email blast once it is fixed. On the website, that link can be fixed as well as the call for the VP-Elect taken off.
- 11:24 Awards-** Brain contacted Danielle Monroe to link ACHA awards to our website. Also working on getting a list of past award recipients. Newsletter and/or email blasts can inquire to see if anyone recalls past recipients. Affiliate New Professional Award nominations expired February 1st.
- 11:27 Treasurer Report-** PCCHA will now have a credit/debit card. Julee shared treasurer report. Belinda had a question about CEU and survey costs. It did cost \$2000 for CEUS and we are getting clarification regarding survey costs- was it truly \$11,000?
- 11:31 Secretary Update-** Newsletter will be finished by February 13th with all changes.
- 11:35 Region Rep Update-** Several staff changes have occurred at ACHA- they are looking for a new CFO as well.
- 11:36 Next Meeting announcement-** March 13, 2019 at 11AM Pacific Time
- 11:38 Adjourn**