

ACHA 2022 Annual Meeting

Sponsorship Order Form

Submit by email to LPitrone@acha.org. Refer to the [meeting website](#) for what is included in each sponsor package.



Company Name:				
Sponsor Representative Name:				
Phone/Email:	Phone:	Email:		
Address:				
City, State, ZIP:				
Sponsorship Level (check one):	<input type="checkbox"/> Premier \$12,000	<input type="checkbox"/> Gold \$7,500	<input type="checkbox"/> Silver \$5,500	<input type="checkbox"/> Bronze \$2,500
<p>Submit Your Logo* Please email your company logo to KCrocker@acha.org. Files should be press quality (vector preferred) images in .eps, Illustrator, or Photoshop, with fonts converted to outlines. <i>Deadline: ASAP as we will promote on websites as soon as sponsorship is confirmed.</i> ACHA will follow-up regarding any additional deliverables.</p>				

Payment

- Check.** Make payable to American College Health Association and mail with this form to: American College Health Association, P.O. Box 419224, Boston, MA 02241-9224 (*Do not mail credit card payments to this address.*)
- Credit Card.** Complete and attach the 2022 [Payment Authorization Form](#) and submit with this order form by email to LPitrone@acha.org. (Do not mail credit card payments to the P.O. Box above.)
- Invoice Requested.** If the billing address is different than above, please complete the [Payment Authorization Form](#) to indicate to whom the invoice should be addressed.

Eligibility and Terms

- This activity is for educational purposes only and will not promote any proprietary interest of an organization providing sponsorship.
- ACHA is responsible for all decisions related to the educational activity. The organization providing sponsorship may not participate in any component of the planning process of an educational activity, including:
 - Assessment of learning needs
 - Determination of objectives
 - Selection or development of content
 - Selection of planners, presenters, faculty, authors and/or content reviewers
 - Selection of teaching/learning strategies
 - Evaluation methods
- ACHA will make all decisions regarding the disposition and disbursement of sponsorship in accordance with accrediting body criteria.
- All sponsorship associated with this activity will be given with the full knowledge and consent of the ACHA. No other payments shall be given to any individuals involved with the supported educational activity.
- Sponsorship will be disclosed to the participants of the educational activity.
- The organization providing sponsorship may not conduct marketing – including advertising, sales, exhibits, and promotion – in the educational space within 30 minutes before or after an education activity regardless of the format of the educational activity.
- Should this event need to be offered virtually instead of in-person, the sponsorship fee is non-refundable and will go towards being a virtual sponsor of the online event.

Acceptance of sponsors, flyers, banner ads, and giveaway items is at the sole discretion of ACHA.

ACHA is restricted by continuing education accrediting bodies from providing “ineligible” companies with branding or promotional opportunities in exchange for sponsorship funds. An ACCME-defined “ineligible company” is a company who produces, markets, re-sells, or distributes health care goods or services consumed by, or used on, patients. This includes companies with products/services related to pharmaceuticals, medical supplies, diagnostic/testing equipment and supplies, contraceptive devices, etc. ACHA will advise if this applies to your company. A separate Commercial Support Agreement will be required of these companies.

Sponsor Representative Signature (digital accepted)	Name:	Date:
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