

PCCHA EXECUTIVE COMMITTEE  
8/11/09  
9:00 AM Pacific, 10:00 AM Mountain

**Minutes Approved** for March, April, May, & July.

**Roll Call**

Tim Crump  
Kamal Harb  
Vicki Judd  
Pat Ketchum  
Paul Myer  
Ruth Nice  
Sabina White

**Golden Gull Award:** Tim will send the text to Ruth and Kamal.

**Insurance: 2 types of insurance available from ACHA.** General liability (conference attendee falls, gets hurt, sues) \$1million per occurrence; \$350 per year & Directors and Officers liability (attendee is offended by speaker, or takes advice of speaker and dies) ~\$700 per year. Sabina moved, with a second by Vicki to purchase both policies. Motion approved.

**Bonding:** We need to check with ACHA to see if this is available. Ruth will check when she follows up on the insurance.

**Contract for conference planning:** The only question we had was about CMEs. The contract planner will collect the information but the contract did not specify how the CME will be handled. Paula will follow up. We will need a separate contract for this which will ensure CME credits are done correctly. Vicki recommended working with a group other than ACHA (which is more expensive). Paul said there was a CME contracting group in Oregon. Paul suggested Paula and Pat review a past conference planning contract as a model.

**PCHHA donation to ACHA Foundation:** Vicki moved and Paul seconded that we give to the general fund without restriction. Motion was approved.

**Nominations:** Tim will call this committee to post the slate according to our time schedule.

**The meeting was adjourned at 10:00 am**

**Minutes prepared by Sabina White, Secretary**