

NCCHA Board Meeting
10-17-08 7:30 AM

Members Present:

Jo Ellen Anderson, Dana Mills, Madonna McDermott, Sarah Coons, Ruth Swisher, Corie Beckermann, Julie Bonner, Wendy Schuh, Diane Palm, Paul Baumert

Regional Rep: Zack Uszacki

Members Teleconference: Dagny Oliver

Guest: ACHA President, Jim Turner

a. Membership/Archivist Report – Wendy Schuh

Discussion on how to present membership information to board and for members at large to work with in terms of followup. The question was raised if ACHA could look at different options in terms of membership because some schools only fund institutional membership's not individual memberships and \$315 plus is too expensive for small schools. NCCHA has had approximately 110 schools as members and that number has stayed stable. Last year there was a discussion with President of acha, Chad Henderson letter to VP of schools regarding importance for participation from ACHA. There was a clarification that all participants from a member school can attend nccha meeting at member rate. Consideration of mentorship program to increase or maintain members was presented by Madonna McDermott.

The role of the archivist was rediscussed. All material has been presented and after organization occurs we will consider scanning material. ACHA has mechanism to archive so can consider working with them. Corie has details of all material from 4 years to current and it is unclear if the cut off is material 5 years or greater that goes to archives. There are 2 names of individuals who have long history of regional and national involvement that the archivist will keep with files and as references.

b. At large reports

Minnesota - 8 calls or emails in summer and again this fall with 1 discussion, several did not call back and 1 was a new director. 1 just sent in membership. Comment of too expensive as a reason for nonrenewal.

Iowa 2 calls both responses were that they had 1 individual member each year if they went to the national meeting and so they were not rejoining

ND There was potential for in person contact that did not take place, phone messages were left with no responses

WI member at large not present

SD vacant position

c. Region II/ACHA update - Zack, Jim Turner

Deficit Reduction Act editing will be on hold during election period. HR 2220 Mental Health Security for America's Families in Education Act was addressed by ACHA with the response that we do not need additional legislation given current tools like ferpa, hippa. Letters to leaders of institutions by acha president was piloted starting with acha board members. ACHA has investment strategy which nccha as the economy stabilizes may work with. Region rep remains through 2009 national meeting. Plan is for new directors to get letters from acha president. Current membership survey through acha

only went to those schools/individuals that are active members and the region rep encouraged people to complete and send in.

III. Finish other business items from 10/16 board meeting

- a. 2008/2009 Annual Meeting Updates - Will be in Minnesota
- b. Awards- Discussion took place to edit scholarship summary page and application to reflect addition of Pat Fischer Memorial Scholarship as well as to clarify a few items based on this year's experience. In addition there will be time periods that applications will be accepted instead of just deadlines. Motion was made and seconded by Ruth Swisher and Corie Beckermann to accept the new documents as corrected by Julie Bonner after final review next week. Motion passed unanimously. Goal is to get posted by November 1st.

V. New Business

- 1) Revisions of Bylaws passed last evening.
- 2) Election results outlined in 10/16 minutes
- 3) Dana Mills to be nominated for region 2 rep with letters of support from Ruth Swisher and Julie Bonner

VI. Pass the gavel to the new president, Ruth Swisher

VII. Winter Board Meeting

a. Date and location TBA

With amount of content Paul recommended in person. Julie Bonner will teleconference in but that worked well at the last meeting. Ruth Swisher will confirm details and date.

b. Items to be discussed

- 1) NCCHA Position Descriptions - Each individual should work on their own position descriptions. Paul Baumert and Corie Beckermann will coordinate this effort and report during the January meeting.

2) Website

Ruth Swisher recommended looking at NCCHA presence on the web site. Ruth Swisher, Madonna McDermott, and Julie Bonner will begin to followup on this. The ACHA search engine was briefly discussed along with functionality, content and look of website.

The Central College Health has a webmaster as part of a position. By 12/1 every member should look at website and give input to the entire board.

3) Member input to the Board

Review of work of members at large and responsibility for slate of officers. Board is looking for how to engage individuals. Adding to newsletter position description with a personal interview by the person in the current position was proposed by Corie

Beckermann. Also discussion of program planning continuity and involvement with the board took place.

VII. Other business - none

IX: Motion to adjourn made and seconded by Paul Baumert and Madonna McDermott. Motion passed unanimously. Adjournment at 9:25 am

Respectfully submitted,

Julie Bonner