

North Central College Health Association

What: NCCHA, Inc. Board Teleconference

Date: Wednesday, [August 13, 2008](#)

Time: 3:00-4:00 p.m., CDT

Board Members in Attendance: Dana Mills, Corie Beckermann, Paul Baumert, Julie Bonner, Dagny Oliver, Madonna McDermott, Wendy Schuh, Ellie Trautman, Ruth Swisher

AGENDA:

- I. Call to Order - meeting is called to order at 3:09 pm.
- II. Minutes made to approve and second minutes from 6-3-08 and 6-5-08 (Swisher/McDermott) as corrected. Motion carried with unanimous approval.
- III. Brief Reports/Updates
 - a. Treasurer – Madonna McDermott Updated \$7,938.58 total with details of total in CD, savings and checking in treasurer report. Last 2 deposits from ACHA were small. The total takes into account the \$5000 advance to LaCrosse for the conference.
 - b. Newsletter – Ellie Trautman - had a lot of interest initially with 5 responses, the last request for material resulted in only 1 response. Content ends up being primarily related to conferences. This has led to a recommendation of 2 newsletters a year, Fall/Winter and then a Spring. Firm target dates should be set. Wendy as former newsletter editor reinforced the challenge of getting content.
 - c. Membership Coordinator/Historian – Wendy Schuh
 - 1) Nonrenewals Approximately only 12 schools have not renewed which is a small overall number. Members at large will make a contact at that institution.
 - 2) Historical information – no further discussion at ACHA level on this topic. Anything over 5 years should go to Wendy. Julie will pass on whatever information she has as Secretary. Wendy will begin to look over all of the boxes of material.
 - d. Members-at-Large
 - e. Open Board Positions in 2008
 - 1) President-elect
 - 2) Members-at-Large – Minnesota, South Dakota
 - 3) Student Representatives – 2 needed
 - 4) Region II rep

It is preferable to have the slate of officers ready for meeting. If anyone interested contact Paul and Ruth.

f. Annual Meeting

1) 2008 – [October 15-17](#) in LaCrosse, WI

2) 2009 – Potential sites. Grand Forks CVB has sent information not from a health center. ND is official state that would be next in rotation.

IV. Items for Board Action/Consideration

a. Awards, Grants, and Scholarships

1) Student Grants – not aware of any student grants submitted.

2) NCCHA/ACHA Conference Scholarships

Five submissions with 4 that had never attended conference before. Motion made to approve and second 4 applications (Oliver/Trautman). Motion carried with unanimous approval.

3) Pat Fischer Memorial Scholarship to ACHA

a) United Healthcare sponsorship – offer of \$1000 annual scholarship in memory of Pat Fischer. Motion to pursue offer to fund \$1000 annual donation for attendance at ACHA conference (Beckermann/McDermott) Motion carried with unanimous approval.

Letters of acknowledgement of scholarships would occur by President with funds reimbursed through the treasurer after individual attended conference.

b. NCCHA Bylaws revision – Ruth Swisher

Main changes highlighted in document sent previously to all board members. Changes summary include confirming communication to members, funding Region 2 representative. Motion made to accept the bylaws as corrected and approved to forward to membership (Bonner/Beckermann). Motion carried with unanimous approval. Membership will review prior to meeting in October

V. Miscellaneous

a. New Business

b. Next board meeting

Thursday, [October 16, 2008](#) @ 8:00 a.m. – La Crosse, WI

VI. Adjournment at approximately 4:00 pm

Respectfully submitted,

Julie Bonner, Secretary