

**North Central College Health Association
Executive Board Meeting, June 3, 2008
Orlando, Florida**

In attendance: Members – Dana Mills, Corie Beckermann, Paul Baumert, Ruth Swisher, Julie Bonner, Zack Uszacki, Madonna McDermott, Dagny Oliver, Jo Ellen Anderson

- I. The meeting was called to order at 7:41 pm.
- II. Minutes from 2/1/08 distributed to full board previously. Copy to attendees. Motion made to approve
- III. and second minutes (Mills/Swisher) as corrected. Motion carried with unanimous approval.
Paul Baumert welcomed everyone and introductions were made.

IV. Brief Reports/Updates

a. Treasurer

Madonna presented that accounts were opened at Wells Fargo that included \$500 savings, \$23,325.52 CD, \$2826 checking. The balance of the account is \$26,351.52 as above which is after a \$5,000 advance for the 2008 meeting. NCCHA is receiving monthly rebates from ACHA for memberships. The tax return, 990 EZ was successfully completed. Investing as an option could be considered.

b. Newsletter

Paul reported for Ellie that the Spring Newsletter was complete. We are missing a few previous newsletters on the web but these have been submitted.

c. Membership

Paul reported for Wendy and provided a handout of all members and a summary handout of membership numbers for all regions. Membership as of 4/30/08 is 181 which is up 23 from 4/30/07. Discussion of the meaning of this given the transition from affiliate to united membership. Request to Wendy to determine what if any institutions did not renew that would go to members at large for followup. Also acknowledgement that if individuals are attending ACHA they may become members which could affect numbers.

Acknowledgement that Wendy Schuh current title is Membership Coordinator/Historian so brief update of historian role. Dana had provided Wendy with 2 boxes of material passed from President. Copies of minutes/agendas/ and handouts should be included. ACHA is looking at the role of historian which will give us further guidance's.

d. Members at large reports

Corie – no report from Minnesota

Joellen – made attempts to engage 2 colleges

Dagny – made attempts to contact colleges previously members. In addition Dagny noted that University of North Dakota had hired a new Director who is a new member.

e. Student Representatives – We currently have no student members. Per bylaws which are being updated we need to consider how to engage students to participate in our Board.

f. Open Board Positions in 2008

1) President-elect will be open as of October 2008

2) Members of large of Minnesota will be open as of October 2008, Member of large of South Dakota remains open

3) Student representatives positions are open

g. 2008 Annual Meeting – October 15-17 in LaCrosse dates are up on the web site. Program deadline was extended to 5/30/08. Plans include a riverboat ride. Speaker from today's leadership conference from LaCrosse could be considered as a speaker.

h. Region II/ACHA Update

Zack reported that our region was a leader in regards to articles of incorporation and liability with a good end result.

Discussion at the ACHA Board Meeting regarding awards in terms of process and recognition; guidelines for hiring health promotion professionals was approved, guidelines for TB screening was approved.

- 1) Potential joint future fall meeting with RMCHA was discussed and will be brought to the general regional meeting.

IV. Items for Board Action/Consideration

- a. NCCHA articles of incorporation finalized 5/12/08.
- b. Liability insurance is still being reviewed pending financial reports.
- c. Investment strategy at a national level was reviewed earlier today and the question was raised about how affiliates could collaborate with ACHA on this topic.
- d. Awards, Grants and Scholarships

1. Dr. Ann Laros will be awarded the affiliate new professional award. Zack reported that in future new professional award will be extended from within 5 years of entering college health.

2. Student Grants – no applications to review

3. ACHA/NCCHA Conference Scholarship Draft – Corie/Paul. Draft was previously distributed and edited version distributed. Discussion about eligibility, timing, and process. Motion made and seconded (Julie/Madonna) to accept document with approved changes. Motion carried with unanimous approval. To begin for Fall 2009 with information sent to members through a blast email.

- e. NCCHA Bylaws revision draft – Ruth and Dana had reviewed our bylaws and edited version presented today.
- f. Will review by teleconference.
- g. NCCHA Board position descriptions review will be done after we discuss the bylaws.

V. Miscellaneous

a. New Business

1) Teleconference options – Paul will review options that other regions and ACHA use

b. Other – Paul

c. Affiliate Open Meeting on Thursday June 5 from 12 – 1:15

VI. The meeting was adjourned by a motion and seconded by Dana/Madonna at approximately 9:45 pm.

Respectfully submitted,

Julie Bonner, Secretary