

Continuing Education for College Health Professionals

FREQUENTLY ASKED QUESTIONS

Receiving Credit at the ACHA Annual Meeting

How is the number of credits for each ACHA Annual Meeting session determined?

ACHA has CE reviewers and advisors for each discipline of CE (physician, nurse, health educator, psychologist, pharmacist, certified counselor, and social worker). They award credits based on the requirements of the accrediting body they represent. For more information, go to [Considerations for CE Credit](#) or contact the appropriate [CE Subcommittee chair](#).

How many credits can I receive at the ACHA Annual Meeting?

The number of credits awarded depends on the discipline. It also depends on how many sessions you choose to attend. For the exact number of credits available to you, refer to the *Preliminary Program*, which is available online around March 1.

Is there an additional fee for CE?

No, there is no additional fee for requesting continuing education credit/contact hours. That is included in your registration fee.

How do I request credit for the Annual Meeting?

Use the worksheets provided in your **CE/Session Evaluation packets** (available at the Registration Booth) during or after each session to jot down your thoughts. Then when you have access to the Internet, go online to request your CE by following these simple steps:

Step 1: Go to www.acha.org/AnnualMeeting11 to get the direct link to the Annual Meeting Continuing Education Center.

Step 2: Login using your last name and zip code used in registration.

Step 3: Select the type of credit you are requesting. (Note that you can request more than one type of credit if needed.) *If you are not requesting CE credit, please click on "I am Not Requesting Credit" and follow the same instructions to evaluate sessions.*

Step 4: Select the session by session number, title, date – or display a list of all sessions providing the type of credit you are requesting.

Step 5: Complete the evaluation for the session you selected. (Refer to the worksheets you filled out during or after the selected session.)

Step 6: Click on “Select Session” on the left-hand navigation bar to complete evaluations for additional sessions.

Step 7: When finished evaluating all sessions, review your summary page for accuracy.

Step 8: Print your CE certificate.

Additional Opportunities for CE

Does ACHA offer additional opportunities for continuing education?

Yes, we have a number of presentations that have been offered live at past annual meetings and are now available online for credit. Go to: http://www.acha.org/prof_dev/PDPrograms.cfm to view available presentations. To receive credit, you must purchase and view the download (synchronized capture of the PowerPoint presentation and the audio), purchase your CE credit (\$15 for ACHA members) and successfully complete a brief post-test and evaluation.

Does ACHA provide continuing education through its affiliates?

Yes, we do work with many [affiliates](#) to provide CE credit to attendees. Check with your affiliate program planner to more information.

Questions?

Contact Susan Ainsworth at the ACHA National Office at (410) 859-1500, ext. 258, sainsworth@acha.org, if you have further questions about continuing education.