

## **American College Health Foundation**

### **Funding Application Guidelines**

Funding decisions for specific projects or annual meeting sponsorships will be made by the American College Health Foundation Board of Directors, in collaboration with the ACHA Executive Director. The Board strictly adheres to the stipulations outlined in named fund donor designations regarding the use of restricted funds. (Applicants for funding other than the grant offerings listed below and the Weiss Writing Prize should contact the ACHF Office prior to submitting an application.)

- **Foundation disbursements will be decided based on the following criteria:**
  1. Theory-based and data-driven rationale.
  2. Highest professional development value related to current issues of significance to the field.
  3. Greatest potential influence (e.g., state of the art findings, largest audience for potential diffusion of findings).
  4. Capacity to strengthen the models and practices used to improve the health of students and to contribute to continuing quality improvement.
  
- **Emphasis will be placed on the following:**
  1. Improving the health of all post-secondary students.
  2. Advancing the creation of healthy campus environments in order to support student learning and quality of life.
  3. Conference presentations, advocacy, publications, research and culturally competent practices.

#### **Funding Eligibility:**

Those eligible to apply for ACHF funding:

- ACHA Individual Members
- Professional organizations affiliated with the American College Health Association
- Professional section, task force, committee or coalition of ACHA
- The ACHA Board of Directors
- The ACHA Program Planning Committee
- The *Journal of American College Health* Executive Editors

#### **Application Process**

Funding applications will be considered separately in the following categories:

##### **1) Annual Meeting Funding**

- Funding requests must be submitted using the *ACHF Request for Funding Application Form* (see below).
- All applications must be typed. Electronic submittal is preferred using pdf format.
- All applications must be signed or electronically approved by three authorizing agents:
  - 1) the program planner of the event or activity
  - 2) the Chairperson of the Program Planning Committee, and
  - 3) a member of the ACHA national office staff
- The ACHF application must be accompanied by the abstract selected by the ACHA Program Planning Committee.
- Applications must be received in the ACHF national office no later than January 15.
- Funding of award recipients will be announced in March.
- ACHF-sponsored funding for Annual Meeting programs and events will be announced in the Annual Meeting program and following the meeting, in ACHA publications/website.

## **2) Project Funding not associated with the Annual Meeting**

- Funding requests must be submitted using the *ACHF Request for Funding Application Form* (see below).
- All applications must be typed. Electronic submittal is preferred using pdf format.
- All applications must be signed or electronically approved by three authorizing agents:
  - (1) an officer of the ACHA Board of Directors.
  - (2) two other leaders of ACHA who have training and/or experience related to the concepts and methodologies of the proposed project or activity.
- Applications must be received in the ACHF national office no later than December 15.
- Funding of award recipients will be announced no later than March 1. ACHF-sponsored funding for selected projects will be announced ACHA publications/website.

## **3) Applications to the Clifford B. Reifler Fund**

- Funding requests must be submitted using the *ACHF Request for Funding Application Form* (see below).
- All applications must be typed. Electronic submittal is preferred using pdf format.
- All applications must be signed or electronically approved by three authorizing agents:
  - an officer of the ACHA Board of Directors.
  - two Executive Editors of the *Journal of American College Health*
- Applications may be received at any time, depending on the timeline of the proposed project or activity.
- ACHF-sponsored funding for selected Journal projects will be announced in the *Journal of American College Health* and in ACHA publications/website.

## **4) Applications to the UnitedHealthcare StudentResources Initiatives in College Mental and Behavioral Health Grant**

Disbursements from the UnitedHealthcare StudentResources Fund are used to support ACHA Annual Meeting programming and other ACHA professional development activities benefiting ACHA members (guidelines listed above). In addition, the fund provides one \$5,000 grant to be awarded on an annual basis to ACHA Individual or Institutional Members. Applications are available on the ACHA website or in hard copy through the ACHF national office. Application deadlines are January 31 of each year. The grant recipient is announced at the ACHA Annual Meeting. Awards are mailed to the recipient following the meeting. Funding requests must be submitted using the UnitedHealthcare **StudentResources** Initiatives in College Mental and Behavioral Health grant application form available for download on the ACHA website or in hard copy through the ACHF national office.

## **5) Applications to the Gallagher Koster Innovative Practices in College Health Fund**

Disbursements from this fund are made solely in the form of grants (two, \$2,500 each) to be awarded on an annual basis to ACHA Individual or Institutional Members. Applications are available on the ACHA website or in hard copy through the ACHF national office. Application deadlines are January 31 of each year. Grant recipients are announced at the ACHA Annual Meeting. Awards are mailed to recipients following the meeting. Funding requests must be submitted using the Gallagher Koster Innovative Practices in College Health Fund grant application form available for download on the ACHA website or in hard copy through the ACHF national office.

**American College Health Foundation  
Request for Funding Application**

<b>Applicant Information:</b> Name: _____ ACHA Membership #: _____ Position Title: _____ College/University: _____ Address: _____ _____ Telephone and FAX (area code, number, extension) TEL: _____ FAX _____ E-mail Address: _____ Funding Eligibility Category(see Guidelines) _____
<b>Project Title</b>
<b>Project Description</b> <ul style="list-style-type: none"><li>• Project description</li><li>• Measurable objectives and intended/learning outcomes</li><li>• Evaluation procedures to measure outcome</li><li>• Key personnel involved</li></ul>
Amount of funding requested with explanation for each line item (use separate sheet)
<b>Authorizing Agents (3) See application guidelines.</b>  Signature _____ Date _____ Title _____  Signature _____ Date _____ Title _____  Signature _____ Date _____ Title _____